

Fiscal Sponsor Information Form

Applicants that are not 501(c)(3) public charities or government units will need a fiscal sponsor organization, which should complete this form to accompany the full grant proposal narrative and all other attachments.

Fiscal Sponsor Organization Information

Legal name of organization _____

Other name, if different _____

Street address _____

City _____ State _____ Zip _____

Employer Identification Number (EIN) _____

Phone _____ Fax _____

Web site _____

Name of top (paid) staff _____

Title _____

Phone _____ E-mail _____

Name of contact person at fiscal sponsor regarding this application _____

Title _____

Phone _____ E-mail _____

Is this organization an IRS 501(c)(3) public charity? Yes No

If yes, is this organization an IRS 509(a)(3) supporting organization? Yes No

If not a 501(c)(3), is this organization a public agency/unit of government? Yes No

Please give a 2-3 sentence summary of organization's purpose: _____

Authorization

Name of top paid staff or board chair _____

Title _____

Signature _____ Date _____

Additional Attachments for Fiscal Sponsor

Please include the following attachments.

I. Finances

A. Financial statement from most recently completed fiscal year, audited if available, showing actual expenses.

This information should include a balance sheet, a statement of activities (or statement of income and expenses), and functional expenses.

B. Organization's most recent Form 990 tax return.

C. Organization's budget for current year, including income and expenses.

II. List of board members and their affiliations.

III. The written agreement between the organization/project and fiscal sponsor and, if not explicit in the agreement, a letter stating that the sponsor accepts full legal, fiscal and programmatic responsibility for the project.

Revised 12/08/09